Adlington Primary School

Adlington Primary School, Brookledge Lane, Adlington, Cheshire, SK10 4JX
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Headteacher: Mrs S. Swinson

6/3/2025

Dear Parents and Carers,

All Trust schools are moving to a new Management Information System. As a result, by the end of this month, we will no longer be using 'School Gateway' as our online payment and booking system. We will be moving over to a new system called **My Child At School (MCAS).**

In readiness, parents will receive an email on 7/3/2025 requesting you to create a password for this.

All accounts will be up to date with dinner and Adlington extra balances. To ensure a smooth transition I'm requesting that all balances be settled by 28th March 2025 unless you have a current payment plan in place.

We hope to have fully migrated all parent accounts and balances over to our new software by Friday 28th March with a go live date of **Monday 31st March 2025.**

It is recommended that you download and set up the My Child At School (MCAS) app ASAP to ensure a smooth transition and to enable us to resolve any queries or issues before the go live date.

To sign up, please download the MCAS app onto your smartphone.

1) Search for **"My Child At School"** in the Apple App Store/Google Play Store
2) Install the app and if you are asked, say yes to "push notifications"

If you have any issues setting up an account, please get in touch with the school office.

Many thanks,

Adlington Primary School